

# EXACT SYNERGY

COLLABORATION SOFTWARE SUITE

Project Management

Document Management

Workflow • CRM • HRM



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# GROW YOUR BUSINESS WITH SYNERGY

## BRING YOUR TEAMS TOGETHER

Isolated islands of information and knowledge are common in many organizations. Departments lack coordination, systems are fragmented, there's poor communication, and too little collaboration.

With Exact Synergy you're able to achieve optimal collaboration between all departments within your company. The result: transparency, shorter lines of communication, faster reaction times, and increased flexibility and genuine teamwork. By connecting employees and ensuring that work can be carried out easily, everyone is kept up to date on developments concerning customers, vendors, and projects.

Exact Synergy is a scalable solution. Start by automating one of many processes, and expand when you're ready to do so. Start small - we'll grow with you.

### ▶ **Project Management**

Connect people, work activities and documents. From invoice history to project status.

### ▶ **Document Management**

Central management of documents as an integral component of your processes. From contact report to project file.

### ▶ **Workflows**

Maintain process steps and responsibilities in digital workflows. With direct insight into status and progress.

### ▶ **CRM**

360-degree insight into everything that occurs with customers and potential customers. From ongoing projects and open posts to the latest customer contact.

### ▶ **HRM**

Automate your HR processes and make use of workflows, document management, social collaboration and a self-service app.

# PROJECT MANAGEMENT

## COORDINATE ACTIVITIES AND IMPROVE FOCUS

Exact Synergy enables you to create and manage projects. All project elements can be incorporated into a single location, including documents, emails, task lists and activities. This way your project teams work efficiently, with access to all the information they need. For those working in professional services, real-time insight into the sales pipeline and inventory levels is essential, as is an optimal staffing level. You also want to ensure hours are invoiced accurately and gain insight into your project results. Synergy supports this entire process from sales to invoicing, providing you with the necessary insight, and giving you the confidence to know you're moving in the right direction.

### Your benefits:

- Collaborate efficiently
- Retain control of projects and budgets
- Schedule and record hours easily online
- Send accurate invoices
- Track project costs and timetables



# DOCUMENT MANAGEMENT

## CLARITY, STRUCTURE AND COLLABORATION IN ONE

Exact Synergy makes storing and locating documents easy and efficient. The document management functionality stores presentations, spreadsheets, emails and correspondence centrally. This allows staff, management and recognized partners to access this information at any time and from any location.

Exact Synergy is fully integrated with Microsoft Office. Save emails in Outlook and search for and create projects in Exact Synergy, without leaving Outlook. Thanks to a special toolbar in Word, Excel and PowerPoint it's easy to gain access to the basic functions of Exact Synergy.

### Your benefits:

- Create alerts for documents related to projects or customers
- Rapidly search for a document by using tagging
- Manage rights for reading and editing
- Monitor all developments closely



# WORKFLOWS

## INSIGHT INTO YOUR DAILY ACTIVITIES

Workflows are at the core of Exact Synergy. They unite projects, functions, departments and employees around various types of requests that can be seen as calls to action.

Take customer emails or sales leads from the marketing department: by connecting relevant documents, projects and assets to these workflows you connect data and make your activities and responsibility traceable.

Depending on the type of request, pending work activities appear automatically in the workflow overview of the relevant employee. A workflow is only completed when 'signed off' by the relevant person.

### Your benefits:

- Set alerts to prevent bottlenecks
- View progress any time
- Create clear responsibilities and reliable information
- Lower IT costs



# CRM

## ACQUIRE AND RETAIN CUSTOMERS

It's becoming increasingly important to process all customer information and interaction digitally, at a single centralized location. This isn't only relevant for existing customers, but also for potential customers. Exact CRM is fully integrated with the ERP where all business information can easily be used, connected and updated.

This makes it clear to all individuals within your organization what agreements have been made. A central CRM system forms an essential link in the effective conversion of sales opportunities into sustainable customer relationships. CRM enables consistent communication across all channels, digital and offline, which is becoming increasingly important and increasingly difficult. Collaborate with employees from various departments, at the office and via mobile using the Exact CRM app.

### Your benefits:

- Effectively convert sales opportunities into deals/ turnover
- Automatically receive notifications of important developments with customers.
- Create increased accessibility to relevant sales information thanks to the use of workspaces and timelines.
- Enjoy 24/7 online access to your business information via employee, customer and partner portals.



# HRM

## HR AS BUSINESS PARTNER OF THE ORGANISATION

Without the right people you'll never be able to achieve the desired results. In a market where companies are fighting for talent, you want to have complete insight into information about your staff to retain the skills in your team. What's more, you've also got to make sure the 'normal' administrative HR work is in order too. Exact for HRM allows you as HR manager to have insight into your workforce and ensure that your HR processes are totally under control. This means you can act as a genuine business partner to the organization. With all the facts and full insight, you can meet the needs of the modern employee: 24/7 access and insight with the standard Employee Self-Service App.

### Your benefits:

- Constant and comprehensive insight in the personnel files of your employees.
- Provide managers insight into important departmental action points with the integrated workflow functionality.
- Gain clear insight and overview via the integrated dashboards and reports.
- Assure consistent and complete records by compiling digital forms and including these in personnel files.
- The Employee Self-Service app is available for iOS, Android and Windows 10





[www.LeahyConsulting.com](http://www.LeahyConsulting.com)

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Leahy Consulting has been providing ERP and software consulting services and software development for Manufacturers and Distributors for over 25 years.

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Exact builds business software for SMEs. Our innovative technology is aimed at specific business needs, providing an overview of today and insights into the opportunities of tomorrow.

Exact inspires businesses to grow. Our 1,600 employees love, share and support our customers' ambition. Like them, we aim high. Like them, we aspire to lead the way. That's how we know it's a bumpy road to success. And that's why we build software to help smooth it out, enabling our customers from all over the world to grow.

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